



<https://remotejobforum.com/job/live-chat-agent-remote-role-for-beginners-with-strong-writing-skills/>

APPLY NOW

Live Chat Agent – Remote Role for Beginners with Strong Writing Skills

Description

Start Working Remotely Without Prior Experience

Are you ready to begin your journey into remote work with a job that values your ability to communicate clearly and professionally in writing? A well-established global service provider is hiring Live Chat Agents to support users across its digital platforms. This remote job is 100% chat-based—no phone calls, no degree required, and no experience necessary. If you're organized, responsive, and comfortable using a browser, this entry-level position is a fantastic way to launch your online career.

As a Live Chat Agent, you'll answer customer questions in real time using a streamlined messaging dashboard. You'll follow clear guidelines and reply using prewritten content and approved response templates. This ensures fast replies, quality control, and a stress-free way to learn on the job—while earning up to \$35 an hour from anywhere in the world.

Your Primary Responsibilities

Manage Real-Time Chat Conversations

You'll assist customers as they reach out through the company's website or internal portal. Topics may range from product use questions to account access issues or order updates. You'll handle multiple chats at a time, with all guidance and scripts provided.

Use Approved Messaging Scripts

Each chat topic has prewritten templates, which you'll use to maintain fast response times and consistent information. You'll learn how to select and slightly personalize these messages while staying on-brand and helpful.

Route Complex Cases to Specialists

If a customer issue requires higher-level action—such as processing refunds or editing account details—you'll escalate the case through the system. No problem-solving beyond your role is expected. Your job is to identify the need and pass it along, not fix it yourself.

Hiring organization

Remote Job Forum – Work From Home Jobs No Experience No Degree Required

Employment Type

Full-time, Part-time

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

Log and Categorize Conversations

After each chat, you'll mark it with the appropriate internal label (such as "Billing FAQ" or "Account Reset") and complete a short summary if requested. These details help the team track trends and identify common user issues.

A Look at the Workflow

Each day starts with logging into your secure dashboard. From there, you'll receive incoming messages based on your availability and shift settings. The platform allows you to manage 2–4 chats at once, all in a simple tabbed browser format. Supervisors are available to support you live via chat if you have a question. You can access notes, customer history, and suggested replies all in one screen. There are no video calls, no client meetings, and no phone interactions—just simple chat-based work, designed to be smooth and stress-free.

What You Need to Succeed

- No prior job experience required
- No college degree needed
- Typing speed of 35+ WPM
- Solid grammar and writing fluency in English
- Familiarity with using a desktop browser and online forms
- Reliable laptop or desktop (Windows or macOS)
- Stable internet connection (at least 10 Mbps)

Work Conditions

- Fully remote – work from anywhere
- Flexible scheduling with morning, afternoon, and evening shifts available
- No phone duties – chat-based only
- Supportive team environment with access to help during every shift
- Performance dashboard with real-time feedback and tips

Compensation and Perks

- Earn up to \$35 per hour based on shift and performance
- Weekly payments via secure online system
- Flexible scheduling—you pick your own hours
- Performance bonuses for speed, accuracy, and quality
- Referral program and potential for advancement

Training and Onboarding

All accepted applicants complete a short, self-paced training program. This online training covers how to use the chat platform, how to manage multiple conversations, and how to apply templates appropriately. Training typically takes 2–4 days to complete, and you can start working live shifts as soon as it's done. There are no interviews or Zoom calls required—everything happens through the onboarding portal.

Support and Supervision

Throughout your shifts, team leads are online and ready to help. If you're unsure of

Base Salary

\$ 25 - \$ 35

Date posted

July 30, 2025

Valid through

01.01.2029

how to handle a particular customer issue or can't find the correct script, you can quickly flag the chat or request backup. You'll never be left to guess or handle tough cases alone.

Is This Job a Fit for You?

- You're looking for a remote role with flexible hours
- You prefer written communication over phone or in-person interactions
- You want to earn income online without technical skills or a degree
- You enjoy helping others and keeping organized
- You want weekly pay and a clear growth path

Frequently Asked Questions

Is this available internationally?

Yes, this position is open to applicants worldwide. As long as you meet the typing and language requirements, you're eligible to apply.

Do I need to have customer service experience?

No. This is an entry-level position with training included. Previous customer service is helpful but not required.

Will I be speaking to customers by phone or video?

No. This is a 100% chat-based position. There are no audio or video calls involved.

How do I know what to say to customers?

You'll use a library of approved responses and chat templates. These cover almost every common question, and you'll be trained on how to apply them correctly.

How are work hours scheduled?

You'll use an internal scheduling tool to select your weekly availability. Shifts are first-come, first-served and can be adjusted as needed.

Apply Today to Begin Your Remote Journey

If you've been searching for a way to work from home without experience, this Live Chat Agent position could be your entry point. With strong training, support, and the ability to earn up to \$35/hour, it offers everything you need to succeed in remote work—even if you're just starting out.

**APPLY NOW**

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